



# METAMORA PARK DISTRICT

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## Regular Meeting Minutes

**Date and Time of Meeting:** Wednesday, July 13, 2022, at 7:00 p.m.

**Location of Meeting:** Village Hall, 102 N Davenport St., Metamora, IL 61548

**Minutes Prepared by:** Katie Garber, Executive Director and Secretary

## Call to Order

Pledge	Performed at 7:02 p.m.
Roll Call	Kari Ray, Myranda Driskell, and Kerry Brock were present. Matt Bidne was absent.

## Public Input

Sheridan Ray	Sheridan Ray, a teacher at the high school, brought an idea to the board about using the large empty field at Black Partridge Park for a full size soccer field. He stated that ideally the time frame that the field would be used for soccer would be spring through fall, or just summer if that's the only time frame that would work. Garber stated she thinks that this could work, there would just need to be communications with the current sports that are run out there to make sure it wouldn't interfere with any other sports. Ray stated that everything would be provided for the field by whatever soccer groups are using it, so they would just be asking to use the space.
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## Treasurer's Report

Treasurer's Report	<p>Treasurer Joan Garber gave the Treasurer's Report. The commissioners reviewed the report. President Ray asked if anyone had any questions.</p> <p>Brock made a motion to approve the Treasurer's Report as provided. Driskell seconded the motion. Kari Ray, Myranda Driskell, and Kerry Brock voted in favor. Matt Bidne was absent. Motion passed.</p>
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## Consent Agenda

Review of Consent Agenda	<p>The commissioners reviewed the presented meeting minutes for the month of June. No typos or errors were found.</p> <p>Garber shared some of the key points of her Director's Report. She let the board know that she met with MTCO in regards to the internet access at Black Partridge, Schupp, and Lincoln-Douglas. MTCO will be able to start getting internet access at each of the parks soon. Garber also stated that she helped with the Runnin' Redbirds Fun Run Club and that this was a big success. She also stated that Heartland Fabrication came and replaced the pool stairs and they look great. In regards to the pool manager's report, Garber stated that all the pools are up and running. The Luau that the pool hosted went well and had a good number for</p>
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	<p>attendance. Garber stated that they were having some troubles with chlorine levels in the main pool, but they've still made sure the levels are correct. The official close date of the pool was discussed, and Garber stated that she would talk to the pool manager to ask about staffing and if they would be able to stay open into the school year on weekends. She said that it may be difficult because most of the staff are college students or high school students, but that she would look into it.</p> <p>For committee reports, it was reported that there will be an official dog park grand opening on September 17th that will include vendors, food trucks, a photobooth, a craft, and a pet look alike contest.</p>
Approval of Consent Agenda	<p>Driskell made a motion to approve the Consent Agenda including:</p> <ul style="list-style-type: none"><li>Minutes of the Regular Meeting of June 08, 2022</li><li>Minutes of Executive Session meeting on June 08, 2022</li><li>Director's Report</li><li>Pool Manager's Report</li><li>Committee reports as orally presented at tonight's meeting</li></ul> <p>Brock seconded the motion. Kari Ray, Myranda Driskell, and Kerry Brock voted in favor. Bidne was absent. Motion passed.</p>

## Informational Items

2022-2023 Budget	Garber provided the commissioners with the budget that her and Treasurer Garber had worked on for the next fiscal year. She stated that they currently have a surplus and she wanted their opinion on where these extra funds should go.
Tractor Loader Quote	Garber brought a quote to the commissioners last meeting regarding a tractor loader because the Park District's loader is currently bent and unusable for most jobs. She found out that the tractor's deductible is \$5,000.00, so it wouldn't make sense to turn it into the insurance provider. Garber stated that she already worked this number into the budget for next year.
Combining Pool Revenue Accounts	Director Garber stated that with the way the pool revenue accounts are set up, there are so many sub-sections for the pool that it has been difficult for Treasurer Garber to keep track of where all the deposits should go. The idea was proposed to make less sub-sections so that this will not be so difficult in the future. The commissioners stated that the sub-sections could be limited to lessons, parties, passes, general admission, and concessions. They decided in-district and out-district tracking could be done away with on the treasurer side of things.
Bobcat Research Project	Garber stated that a doctorate student from Southern University Carbondale reached out to her about a bobcat research project that they do. She said that Black Partridge Park was on their list of a site with a potential for a high amount of bobcat activity, and asked if the Park District would like to be a part of the study



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	group. This would mean that trail cams would be set up out in the woods, and if activity of bobcats was found, they would trap them in live traps. They would then run tests to see about their health, put a tracker on them, and release them back where they were found. The commissioners thought this would be a good project to be a part of so that the Park District could be aware of what kind of bobcat activity is going on in the park.
Movie in the Park	Garber presented the numbers for what a movie in the park will cost. Although the cost of the screen and licensing would cost around \$1,800.00, the commissioners felt this was doable, especially if donations are taken at the door or sponsors are found. It was decided this would be a fun fall event, and Garber would start planning a movie in the park for the fall.
Tree Lighting Christmas Event	Garber stated that she had initially had an idea for a tree lighting event with Christmas cookies, hot chocolate, and a designated tree to light. She stated that after the MABA meeting some members wanted to make this more of a group effort, so rather than doing a lighting event at the park there would be an event in the square featuring local businesses. With this being said, there isn't a plan for what this event will look like yet, but it is being worked on for the winter.
Vacation Request for Late September	Garber requested a vacation for the last week in September. The commissioners agreed that Garber could take that week off.

## Action Items

Etcheson Spa and Pool Bill	Brock made a motion to approve the Etcheson Spa and Pool bill not to exceed \$2,800.00. Driskell seconded the motion. Kari Ray, Myranda Driskell, and Kerry Brock were present. Matt Bidne was absent. Motion passed.
The Hartford Workers Compensation Bill	Brock made a motion to retroactively approve the Hartford workers compensation bill in the amount of \$5,879.00. Driskell Seconded the motion. Kari Ray, Myranda Driskell, and Kerry Brock were present. Matt Bidne was absent. Motion passed.
Intergovernmental Agreement with Village Police	Driskell made a motion to approve the Intergovernmental Agreement with the Village Police. Brock seconded the motion. Kari Ray, Myranda Driskell, and Kerry Brock were present. Matt Bidne was absent. Motion passed.



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### Executive Session

Motion to Enter Executive Session	<p>Brock made a motion to enter Executive Session at 8:06 p.m. under Section 2(c) of the Open Meetings Act to discuss (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity.</p> <p>Driskell seconded the motion. Kari Ray, Myranda Driskell, and Kerry Brock voted in favor. Bidne was absent. Motion passed.</p>
Motion to Leave Executive Session	<p>Brock made a motion to leave the Executive Session at 8:31p.m. Driskell seconded the motion.</p>
Vote on Executive Session Items	<p>Brock made a motion to add the pay budgeted for the secretary to Garber for performing the role of the secretary beginning July 1, 2022. Driskell seconded the motion. Kari Ray, Myranda Driskell, and Kerry Brock were present. Matt Bidne was absent. Motion passed.</p>

### Adjournment

	<p>Brock made a motion to adjourn at 8:33p.m. Driskell seconded the motion. Kari Ray, Myranda Driskell, and Kerry Brock voted in favor. Matt Bidne was absent. Motion passed.</p>
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Kari Ray, President

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Katie Garber, Secretary